



Small Grants Program

2012 Second Call

for

Neuro-Oncology Research Grant,

Pain Assessment and Management Grant,

or

Certification, Nursing Education and/or Outcomes Research Grant

Letter of Intent Submission Instructions

NOTE: The Online system is for Application submissions ONLY.

Email Letters of Intent to the ONS Foundation Research Department

**Please read the application instructions
prior to submitting your Letter of Intent.**

ONCOLOGY NURSING SOCIETY FOUNDATION
2012 SMALL GRANTS PROGRAM
LETTER OF INTENT INSTRUCTIONS

DEADLINE DATES:

- **2012 Small Grant Letters of Intent Due: March 26, 2012** *(No letters will be accepted after this date)*

PURPOSE OF GRANT:

The purpose of the Oncology Nursing Society Foundation Small Grants Program is to support oncology nursing research conducted by beginning and experienced researchers. Funding preference is given to research that addresses the ONS Research Priorities and the ONS Research Agenda.

ELIGIBILITY:

The principal investigator must be actively involved in some aspect of cancer patient care, education, or research. Funding preference is given to projects that involve nurses in the design and conduct of the research activity and that promote theoretically based oncology practice. Membership in ONS is not required for eligibility. Please refer to further application eligibility requirements in the application instructions found on the ONS Website at: (<http://www.onsfoundation.org/apply/re/small>).

GENERAL INSTRUCTIONS:

- The letter of intent is due 1 month prior to the application submission date.
- Download the fillable Letter of Intent form from the ONS Website at: (<http://www.onsfoundation.org/apply/re/small>).
- Applications without a prior letter of intent will not be considered for funding. The letter of intent must be submitted electronically on the form provided in the appendix and includes:
 - The title of the project
 - A short statement including the purpose/background, aims, methods, design, sample, and setting
 - The names, institutional affiliations, history of research funding, and roles of all members of the research team, and
 - A list of potential research sites, if applicable

The letter of intent is used to select qualified reviewers and verify the research team composition. The letter of intent is to be submitted electronically and receipt will be acknowledged by e-mail. The submission and acceptance of a letter of intent does not imply that the applicant will receive funding. Investigators will be notified if projects are deemed inappropriate for this particular application.

INSTRUCTIONS FOR COMPLETING THE LETTER OF INTENT FORM:

Complete all areas of the form as instructed below:

- **Principal Investigator:** (Name, credentials, institutional affiliation and previous research funding experience and amount of funding)
- **Title of the project:**
- **Brief statement describing the proposed study**, including the following areas:
 - ◆ Purpose/Background: *(Please limit the description to 30 lines)*
 - ◆ Aims:
 - ◆ Methods:
 - Design - Identify the research design. Indicate if the project is a pilot study.
 - Sample - For qualitative or quantitative studies, describe the number and type of participants.
 - Setting - Provide a brief rationale for the use of the selected setting(s).
 - Procedure - Describe all sampling and assignment procedures..
- **Research Team:** (names, credentials, institutional affiliations, role on the team, previous research funding experience and amount of funding)
- **List of potential research sites**, if applicable:

All Letters of Intent must be emailed to the ONS Foundation Research Department by March 26, 2012.

Receipt of the Letter of Intent will be confirmed via e-mail. *If no response has been received within two days after the letter of intent deadline, contact the ONS Foundation Research Department at: Phone: 412/859-6298 or Email: research@onsfoundation.org*



2012 ONS Foundation Small Grant Program – 2nd Call

LETTER OF INTENT FORM

Please review Letter of Intent instructions for specific requirements.

Letters of Intent are to be emailed to research@onsfoundation.org by March 26, 2012

Note: Applications without a prior letter of intent form will not be considered for funding. No letters will be accepted after 3/26

Principal Investigator: (Name, credentials, institutional affiliation and previous RESEARCH funding experience and amount of funding)

Name & Credentials:

Institution:

Email Address:

Previous Research Funding Experience, including funding amount:

Grant Applying for:

Neuro-oncology Nursing Research Grant

Pain Assessment and Management Grant

Certification, Nursing Education and/or Outcomes Research Grant

Title of the project:

Brief statement describing the proposed study, including the following areas:

(Please limit the description to 30 lines)

Purpose/Background:

Aims:

Methods (Design/Sample/Setting/Procedure):

Research Team: (names, credentials, institutional affiliations, role on the team, previous RESEARCH funding experience and amount of funding)

*Note: At least one team member must have received RESEARCH funding greater than \$25,000.

An Advanced Practice Nurse (APN) is strongly recommended to serve on the research team.

List of potential research sites, if applicable: